

Project Summary		
Project Manager	Landre McCloud	Project Summary: <i>Lane CC has engaged with TargetX to implement the following :</i> <ul style="list-style-type: none"> ● Online Application ● Application Review Tool ● Events ● Email ● Portal ● Uchat ● Schools App ● Engage ● Decision Letters ● Application Requirements Manager ● Informatica ● TargetX SMS ● Telemarking ● TargetX Print
Status Date	4/15/2021	
Project Team Members	TargetX: Monica DeNofa, Landre McCloud Client: Matt Danskine	

Key Accomplishments

1. Security Overview
2. Data Readiness
3. Intro to Informatica
4. Online Application Discovery

Next Month's Goals

1. Admissions Overview
2. Online Application Workbook Review
3. Informatica Review
4. Online Application Workbook Review #2

Key Dates

- April 5 - Admissions Overview
- April 12 - Online Application Workbook Review
- April 19 - Informatica Review
- April 26 - Online Application Workbook Review #2

PROJECT STATUS OVERVIEW*			
Legend	<i>Good or Acceptable</i>	<i>At Risk</i>	<i>Additional Details Needed</i>
1. Timeline	On Schedule X	Behind Schedule <input type="checkbox"/>	Ahead of Schedule <input type="checkbox"/>
2. Scope	Unchanged X	Increase in Scope <input type="checkbox"/>	Decrease in Scope <input type="checkbox"/>
3. Quality	No Major Issues X	Major Issues <input type="checkbox"/>	Some Minor Issues <input type="checkbox"/>
4. Resources	Adequate X	Inadequate / Resource Constrained <input type="checkbox"/>	Inadequate / Too Many <input type="checkbox"/>
5. Project Risk	Low X	High <input type="checkbox"/>	Medium <input type="checkbox"/>

*Additional details regarding each item is provided in the “Project Status Details” section.

PROJECT STATUS DETAILS

1. TIMELINES:

Baseline should be set at the start of a project and not modified unless agreed upon. Planned dates may shift according to project changes. Actual dates should be populated once the milestone has been completed.

Milestone:	Planned Date*	Actual Date
Readiness		
Configuration		
Testing	5/6/21	
Training	6/21/21	
Go Live	6/21/21 (Online App)	

Is the project on schedule?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
During the reporting period, the project remained on schedule.		

2. SCOPE

Have there been any changes to the scope during the reporting period?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
During the reporting period there have been no changes in the scope of the project.		

3. QUALITY

Have there been any quality issues identified during the reporting period?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
During the reporting period, the project team has not identified any quality issues.		

4. RESOURCES

Have there been any issues with resources during the reporting period?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
During the reporting period, the resourcing is adequate.		

5. PROJECT RISK

Have there been any specific project risks that required immediate action during the reporting period?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

ATTACHMENTS:

Project Status Notes	Weekly Project Status Notes
Requirements Workbook(s)	Action Plan
Feedback Tracker(s)	Feedback Tracker

Distribute this report to:

- Shalese Cordon – TargetX, Director of Implementation Services
- Maggie Frantz – TargetX, VP of Client Project Services
- Drew Hart – TargetX, Manager of Project Services
- Monica DeNofa – TargetX, Implementation Consultant
- Scott Jones - TargetX, Manager Implementation Consultants
- Landre McCloud – TargetX, Project Manager
- Kristi Kooyman - TargetX, CSM

- Matt Danskine - Lane CC, Project Manager
- Jennifer Falzerano - Lane CC, Executive Sponsor